

## **George Stone Technical College**

### **Paramedic Program**

### **Student Appeals Policy**

#### **I. Purpose**

This policy outlines the appeals process for students enrolled in the George Stone Technical College Paramedic Program. It ensures fairness, transparency, and adherence to due process when students challenge academic, clinical, or disciplinary decisions. This policy complies with CoAEMSP and CAAHEP accreditation standards.

#### **II. Scope**

This policy applies to appeals regarding academic performance, clinical evaluations, disciplinary actions, dismissal from the program, or any decision that adversely affects a student's progression or graduation status.

#### **III. Grounds for Appeal**

Appeals will be considered on the following grounds:

- Procedural error
- Inaccurate or insufficient evidence
- Bias or unequal treatment
- New evidence not previously available

#### **IV. Appeals Procedure**

##### **1. Notification**

The student must submit a written appeal within 10 business days of receiving the adverse decision. The appeal must include:

- A statement of the decision being appealed
- Grounds for the appeal
- Supporting evidence
- Desired resolution

##### **2. Submission**

The appeal should be submitted to the Program Director or designated Appeals Coordinator.

##### **3. Review Panel**

An impartial Appeals Panel, which may include faculty members not involved in the original decision, will review the case.

#### 4. Hearing

The student will have the opportunity to present their case and respond to questions. The panel may also hear from faculty or preceptors involved.

#### 5. Decision

A written decision will be provided within 10 business days of the hearing, outlining the rationale and final outcome. This decision is final.

### **V. Record Keeping**

All appeal documentation and decisions will be securely maintained in the student's academic file for a minimum of 5 years.

### **VI. Accreditation-Related Appeals**

In cases where a program decision affects a student's eligibility for certification due to accreditation changes, the student may file a grievance with the Commission on Accreditation of Allied Health Education Programs (CAAHEP).

### **VII. Student Acknowledgment**

I have read and understand the Student Appeals Policy.

Student Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_